

Title: Program Team Leader
Job Family: Momentum Kids Summer Program
FLSA Status: Seasonal, temporary
Revised: May 2022

Position Summary:

The **Program Team** oversees a variety of program activities offered. Program staff are responsible for implementing and executing programs with excellence that will allow participants to set goals, complete projects, and/or acquire skills in the area in which they instruct. Program Staff are responsible for being highly proficient in the program they are assigned to with the ability to communicate clearly and effectively. Programs include but are not limited to: Creative Arts, Landsports (soccer, lacrosse, etc), Nature/outdoor skills, Performing Arts, etc. The Program Team Leader is responsible for oversight and implementation of the program team.

Essential Functions:

- Design, develop, supervise, and organize one or more specific program areas
- Schedule and oversee Program Team Members
- Provide clear instruction and encourage participation in program activity in a way that is engaging and encouraging to all participants
- Oversee Program Team Members including scheduling
- Work with Kids Team Group Leader and Team Members in program activities

Qualifications:

- Must be age 16+
- Highly proficient in the program area assigned (Able to act, sing, dance, or communicate as part of a drama team; specific sport experience to oversee that sport; etc)
- Excellent communication skills
- Able to give clear and concise instructions and directions to both children and adults
- Have prior experience leading a team

Work Environment and Physical Demands:

Physical requirements for all positions including bending, lifting, sitting, standing, stooping, stretching, walking, running. Hand-eye coordination, manual dexterity needed. Operate with daily exposure to cold, heat, rain, wind, sun, and other varying weather conditions. Ability to lift 5-25 lbs.

Legal Information:

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. This is not an exhaustive list of all duties, responsibilities, or skills required by the individual holding these positions. Positions are at-will employment. Christ Community Church, Inc. is an equal opportunity employer and a faith-based religious non-profit organization.